

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, May 19, 2022 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District # 16 held a regular meeting at 11:30 a.m., Thursday, May 19, 2022 at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Call to order at 11:30 a.m. by Walter Armstrong.
2. Roll call and declare quorum present. Present were Walter Armstrong, Laci Klinger and Lori Burgin. Also attending were Daniel Napier and Charlene Ferris.
3. Discussion, consideration and action to possibly approve or deny a revision or amendment to the minutes of previous meeting, April 21, 2022. Laci Klinger motioned to approve the minutes. Lori Burgin seconded the motion, all I.
4. Review and signing of New Benefit Units, Transfers and Forfeitures. Laci Klinger motioned to approve the New Benefit Units, Transfers and Forfeitures. Lori Burgin seconded the motion, all I.
5. Discussion, consideration and action to possibly approve or deny the Manager's Report. Lori Burgin motioned to approve the Manager's Report. Laci Klinger seconded the motion, all I.
6. Discussion, consideration and action to possibly approve or deny the Administrative Report. Laci Klinger motioned to approve the Administrative Report. Lori Burgin seconded the motion, all I.
7. Discussion, consideration and action to possibly approve or deny Customer Bill Adjustment Policy. Laci Klinger motioned to approve the Customer Bill Adjustment Policy. Lori Burgin seconded the motion, all I.
8. Discussion, consideration and action to possibly approve, deny or approve a revision or amendment to the Financials. Laci Klinger motioned to approve the Financials. Lori Burgin seconded the motion, all I.
9. Discussion, consideration and action to possibly approve, deny or approve a revision or amendment to the payment of current Invoices. Laci Klinger motioned to approve the Invoices. Lori Burgin seconded the motion, all I.
10. Discussion, consideration and action to possibly approve proposed financing method for purchase of new work truck to replace the Chevrolet S10. Laci Klinger motioned to approve making a \$500 deposit on a 2023 Toyota Tundra and allocating \$5,000 per month for 10 months towards the purchase. Lori Burgin seconded the motion, all I.
11. Discussion, consideration and action to possibly approve, deny or approve a revision or amendment to proposed Fire Hydrant Policy. Item tabled for more research.

12. Discussion, consideration and action to possibly approve a revision or amendment to Armstrong Bank signature cards; remove OK Water and specify signers on all accounts. Lori Burgin made motion to specify Paul Laney, Walter Armstrong, Lori Burgin, Laci Klinger, Terry Noble and Charlene Ferris as signers on all Armstrong Bank accounts. Anyone else currently specified as a signer on the accounts should be removed. Laci Klinger seconded the motion, all I.
13. Discussion, consideration and action to possibly approve or deny allowing Jack Roye online access to Armstrong Bank accounts. Laci Klinger motioned to approve allowing Jack Roye online access to all Armstrong Bank accounts. Lori Burgin seconded the motion, all I.
14. Discussion, consideration and action to possibly approve, deny or approve possibility of Tenkiller Utilities Authority paying us for the Lakewood property. No action needed by Board.
15. Jason Coltrane, Project Engineer w/CEC Corporation, to make preliminary engineering report. Following presentation and discussion, Laci Klinger made motion to approve CEC preliminary engineering report. Lori Burgin seconded the motion, all I.
16. Opportunity made available for public comment.
17. Unforeseen business – None.
18. Laci Klinger made motion to adjourn the meeting at 12:45 p.m. Lori Burgin seconded the motion, all I.