

**REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
Rural Water, Sewer, Gas and Solid Waste Management District #16  
Cherokee County, Oklahoma**

## **Minutes**

Thursday, November 17, 2022 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District # 16 held a regular meeting at 11:30 a.m., Thursday, November 17, 2022 at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:43 a.m. by Paul Laney.
2. Roll called and quorum declared present by Lori Burgin. Present were Paul Laney, Walter Armstrong, Lori Burgin, Laci Klinger and Terry Noble. Also attending were Daniel Napier and Charlene Ferris.
3. Discussion/Action on consideration of final phase completion in Oak Ridge Development as presented by Matt Murphy, Murphy Excavation. Walter Armstrong made motion to approve completion of final phase. Lori Burgin seconded the motion, all I.
4. Discussion/Action on consideration of water line plans for new development in Lakewood South as presented by the developer, Jason Rosetti. John Rosetti not present, no action taken.
5. Discussion/Action on consideration of vehicle damage claim presented by member, Angie Grissom. Member was asked to file with their insurance. No action taken.
6. Discussion/Action on consideration of Minutes from Oct. 20 monthly meeting. Lori Burgin motioned to approve the Minutes. Walter Armstrong seconded the motion, all I.
7. No comments made during opportunity for public comment; no action required by Board.
8. Discussion/Action on review of Manager's Report. Walter Armstrong motioned to approve the Manager's Report upon making one change. Board asked to change ARPA verbiage to "for expenses TBD". Terry Noble seconded the motion, all I.
9. Discussion/Action on review of Administrative Report. Lori Burgin motioned to approve the Administrative Report. Walter Armstrong seconded the motion, all I.
10. Discussion/Action on consideration of November New Benefit Units, Transfers and Forfeitures. Laci Klinger motioned to approve November New Benefit Units, Transfers and Forfeitures. Lori Burgin seconded the motion, all I.
11. Discussion/Action on review of Financials presented by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Financials. Lori Burgin seconded the motion, all I.

12. Discussion/Action on consideration of November Invoices presented by Jack Roye w/Mike Green CPA Firm. Laci Klinger motioned to approve November Invoices. Lori Burgin seconded the motion, all I.
13. Discussion/Action on consideration of the 2023 Budget presented by Jack Roye w/Mike Green CPA Firm. Laci Klinger motioned to approve 2023 Budget. Lori Burgin seconded the motion, all I.
14. Vote to enter into Executive Session, as authorized by Title 25 O.S. Sec. 307, was made at 12:44 p.m. Laci Klinger motioned to move into Executive Session. Lori Burgin seconded the motion, all I.
15. Vote to return to Open Session was made at 1:00 p.m. Walter Armstrong motioned to return to Open Session. Laci Klinger seconded the motion, all I.
16. Unforeseen business; discussion only, no action by Board.
17. Walter Armstrong motioned to adjourn the meeting at 1:07 p.m. Paul Laney seconded the motion, all I.