

**REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
Rural Water, Sewer, Gas and Solid Waste Management District #16  
Cherokee County, Oklahoma**

## **Minutes**

Thursday, October 20, 2022 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District # 16 held a regular meeting at 11:30 a.m., Thursday, October 20, 2022 at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:34 a.m. by Paul Laney.
2. Roll called and quorum declared present. Present were Paul Laney, Walter Armstrong, Lori Burgin, Laci Klinger and Terry Noble. Also attending were Daniel Napier and Charlene Ferris.
3. Presentation by Jason Coltrane, Project Engineer, to review current status of CEC Engineering. No action required by Board.
4. Discussion/Action on consideration of Minutes from Aug. 18 monthly meeting. Laci Klinger motioned to approve the Minutes. Lori Burgin seconded the motion, all I.

Discussion/Action on consideration of Minutes from Aug. 25 special meeting. Walter Armstrong motioned to approve the Minutes. Laci Klinger seconded the motion, all I.

Discussion/Action on consideration of Minutes from Sept. 19 special meeting. Note: The Sept. 15 monthly meeting was canceled due to not having a quorum. Walter Armstrong motioned to approve the Minutes. Laci Klinger seconded the motion, all I.

5. Comments heard during Opportunity for Public Comment; no action required by Board.
  6. Discussion/Action on review of Manager's Report. Walter Armstrong motioned to approve the Manager's Report. Laci Klinger seconded the motion, all I.
  7. Discussion/Action on review of Administrative Report. Laci Klinger motioned to approve the Administrative Report. Walter Armstrong seconded the motion, all I.
  8. Discussion/Action on consideration of September New Benefit Units, Transfers and Forfeitures. Lori Burgin motioned to approve September New Benefit Units, Transfers and Forfeitures. Laci Klinger seconded the motion, all I.
- Discussion/Action on consideration of October New Benefit Units, Transfers and Forfeitures. Lori Burgin motioned to approve October New Benefit Units, Transfers and Forfeitures. Laci Klinger seconded the motion, all I.
9. Discussion/Action on review of Financials presented by Jack Roye, CPA. Laci Klinger motioned to approve the Financials. Lori Burgin seconded the motion, all I.

10. Discussion/Action on consideration of September Invoices. Laci Klinger motioned to approve September Invoices. Lori Burgin seconded the motion, all I.

Discussion/Action on consideration of October Invoices. Laci Klinger motioned to approve October Invoices. Lori Burgin seconded the motion, all I.

11. Discussion/Action on consideration of the Dec. 31, 2021 Audit as prepared by the office of Robert St. Pierre, CPA, PC, and presented by Jack Roye, CPA. Laci Klinger motioned to approve the Dec. 31, 2021 Audit. Walter Armstrong seconded the motion, all I.
12. Vote to enter into Executive Session, as authorized by Title 25 O.S. Sec. 307, was made at 12:42 p.m. Laci Klinger motioned to enter into Executive Session. Walter Armstrong seconded the motion, all I.
13. Vote to return to Open Session was made at 1:39 p.m. Walter Armstrong motioned to return to Open Session. Lori Burgin seconded the motion, all I.
14. Unforeseen business; discussion only, no action required by Board.
15. Paul Laney motioned to adjourn the meeting at 1:51 p.m. Terry Noble seconded the motion, all I.