

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, August 18, 2022 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District # 16 held a regular meeting at 11:30 a.m., Thursday, August 18, 2022 at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:31 a.m. by Paul Laney.
2. Roll called and quorum declared present. Present were Paul Laney, Walter Armstrong, Lori Burgin and Laci Klinger. Also attending were Daniel Napier and Charlene Ferris.
3. Discussion/Action on consideration of Minutes from July 21, 2022. Walter Armstrong motioned to approve the minutes. Laci Klinger seconded the motion, all I.
4. Opportunity for public comment.
5. Discussion/Action on review of Manager's Report. Walter Armstrong motioned to approve the Manager's Report. Lori Burgin seconded the motion, all I.
6. Discussion/Action on review of Administrative Report. Lori Burgin motioned to approve the Administrative Report. Laci Klinger seconded the motion, all I.
7. Discussion/Action on consideration of New Benefit Units, Transfers and Forfeitures. Laci Klinger motioned to approve the New Benefit Units, Transfers and Forfeitures. Walter Armstrong seconded the motion, all I.
8. Discussion/Action on review of Financials. Paul Laney motioned to approve the Financials. Lori Burgin seconded the motion, all I.
9. Discussion/Action on consideration of Current Invoices. Paul Laney motioned to approve the Current Invoices. Laci Klinger seconded the motion, all I.
10. Discussion/Action on consideration of the Dec. 31, 2021 Audit as prepared by the office of Robert St. Pierre, CPA, PC, and presented by Jack Roye, CPA. Audit not yet released. Item tabled; no action taken.
11. Discussion/Action on consideration of repair claim by member; parcel 101083. Member not present. Item tabled; no action taken.
12. Discussion/Action on consideration of proposed Fire Hydrant Policy. Fire Hydrant Policy still needed. Per John Young, Fire Hydrants installed by Fire Department, but District responsible for upkeep. Looking into service to assist District with upkeep. New properties/developments need to follow code. Motion made by Laci Klinger to appoint John Young as District Hydrant Policy Engineer. Walter Armstrong seconded the motion, all I.

13. Discussion/Action with Cason LeBlanc, Project Engineer with Cherokee Nation, and questions from Sizemore Landing residents. Cason LeBlanc and Sizemore Landing residents not present. Item tabled; no action taken.
14. Vote to enter into Executive Session was made at 12:31 p.m. Laci Klinger motioned to enter into Executive Session. Walter Armstrong seconded the motion, all I.
15. Vote to return to Open Session was made at 12:58 p.m. Laci Klinger motioned to return to Open Session. Walter Armstrong seconded the motion, all I.
16. Unforeseen Business – none.
17. Paul Laney made motion to adjourn the meeting at 12:59 p.m. Laci Klinger seconded the motion, all I.