

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, July 21, 2022 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District # 16 held a regular meeting at 11:30 a.m., Thursday, July 21, 2022 at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:30 a.m. by Paul Laney.
2. Roll called and quorum declared present. Present were Paul Laney, Walter Armstrong, Laci Klinger and Terry Noble. Also attending were Daniel Napier and Charlene Ferris.
3. Discussion, consideration and action to possibly approve or deny a revision or amendment to the minutes of previous regular meeting, June 16, 2022. Walter Armstrong motioned to approve the minutes. Laci Klinger seconded the motion, all I.
4. Randy Clark, ORWA Sustainability Manager, made a presentation of the Long-Range Sustainability Program. No action taken.
5. Discussion, consideration and action to possibly approve or deny formation of a Sustainability Committee. Board requested to see a list of potential committee members. Walter Armstrong motioned to approve the minutes. Laci Klinger seconded the motion, all I.
6. Josh McClintock, Managing Partner Emblem Strategies LLC, made a presentation of the Preliminary Engineering Report as prepared by Jason Coltrane, Project Engineer with CEC. No action taken.
7. Discussion, consideration and action to possibly approve or deny the Manager's Report. Walter Armstrong motioned to approve the Manager's Report. Laci Klinger seconded the motion, all I.
8. Discussion, consideration and action to possibly approve or deny the Administrative Report. Walter Armstrong motioned to approve the Administrative Report. Terry Noble seconded the motion, all I.
9. Discussion, consideration and action to possibly approve or deny the New Benefit Units, Transfers and Forfeitures. Laci Klinger motioned to approve the New Benefit Units, Transfers and Forfeitures. Walter Armstrong seconded the motion, all I.
10. Discussion, consideration and action to possibly approve, deny or approve a revision or amendment to the Financials. Walter Armstrong motioned to approve the Financials. Laci Klinger seconded the motion, all I.
11. Discussion, consideration and action to possibly approve, deny or approve a revision or amendment to the payment of current Invoices. Walter Armstrong motioned to approve the Invoices. Laci Klinger seconded the motion, all I.

12. Discussion, consideration and action to possibly approve, deny or approve a revision or amendment to proposed Fire Hydrant Policy. Item tabled; no action taken.
13. Discussion, consideration and action to possibly approve, deny or approve a revision or amendment to Late Fee Policy reflecting changes recommended at June 16 Board Meeting. Item tabled; no action taken.
14. Review and signing of new bank signature cards as approved in item 12 of the May 19, 2022 minutes: Motion made to specify Paul Laney, Walter Armstrong, Lori Burgin, Laci Klinger, Terry Noble and Charlene Ferris as signers on all RWD16 Armstrong Bank accounts. Documents signed; no other action taken.
15. Vote to enter into Executive Session was made at 12:15 p.m., Laci Klinger motioned to move into Executive Session. Walter Armstrong seconded the motion, all I.
16. Vote to return to Open Session was made at 12:25 p.m. Laci Klinger motioned to return to Open Session. Terry Noble seconded the motion, all I.
17. Public Comments.
18. Update by RWD16 legal counsel, John C. Young. No action taken.
19. Unforeseen Business.
20. Walter Armstrong made motion to adjourn the meeting at 12:57 p.m. Laci Klinger seconded the motion, all I.