

**REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
Rural Water, Sewer, Gas and Solid Waste Management District #16  
Cherokee County, Oklahoma**

**Minutes**

Thursday, July 20, 2023 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District # 16 held a regular meeting at 11:30 a.m., Thursday, July 20, 2023 at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:30 a.m. by Paul Laney.
2. Roll call and quorum declared present by Lori Burgin. Present were Paul Laney, Walter Armstrong, Lori Burgin, and Terry Noble. Laci Klinger was not present. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Action on consideration of Minutes from the June 15, 2023 regular meeting. Lori Burgin motioned to approve the Minutes. Walter Armstrong seconded the motion, all I.
4. Public comment - none.
5. Discussion/Consideration on update of grant being prepared by Josh McClintock with Emblem Strategies. Update presented; no action necessary.
6. Discussion/Consideration of Canoe Mountain proposals prepared by JR Welch, OK Alliance Consultants, Aaron Mears, Mears Engineering, and Cherokee Nation. Terry Noble motioned to approve contract with recommended clarifications and contract notations by RWD16 attorney, John Young. Walter Armstrong seconded the motion, all I.
7. Discussion/Consideration of recommendation to salvage company truck, Unit #82. Walter Armstrong motioned to approve sell of Unit #82 to highest salvage bid of \$700.00 by AAA Car Sales (Towing & Salvage), 1600 N Cedar Avenue, Tahlequah, OK, and authorized Daniel Napier to sell Unit #82 on behalf of RWD16. Terry Noble seconded the motion, all I.
8. Discussion/Action on signing of new Capital Reserve Money Market account signature cards for Armstrong Bank by authorized signers; Paul Laney, Walter Armstrong, Lori Burgin, Terry Noble and Charlene Ferris. Charlene Ferris will obtain Laci Klinger's signature outside of meeting and submit fully executed signature cards to Shawna Welch with Armstrong Bank. In addition, Charlene Ferris was directed by Board to open new account with \$20,000 transfer from Operating account, followed by monthly transfers of \$5,000 from Operating account.
9. Discussion/Action to amend customer high bill due to false read. Lori Burgin motioned to amend customer bill to average billing for 04/20 - 05/17 and 05/17 - 06/16 billing cycles. Walter Armstrong seconded the motion, all I.

10. Discussion/Action on review of Manager's Report. Walter Armstrong motioned to approve Manager's Report. Terry Noble seconded the motion, all I.
11. Discussion/Action on review of Administrative Report. Terry Noble motioned to approve Administrative Report. Walter Armstrong seconded the motion, all I.
12. Discussion/Action on consideration of New Benefit Units, Transfers and Forfeitures. Walter Armstrong motioned to approve New Benefit Units, Transfers and Forfeitures. Lori Burgin seconded the motion, all I.
13. Discussion/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Financials. Lori Burgin seconded the motion, all I.
14. Discussion/Action on consideration of payment of July Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Terry Noble motioned to approve the July Invoices. Lori Burgin seconded the motion, all I.
15. Unforeseen business (for discussion only).
16. Terry Noble motioned to adjourn the meeting at 1:19 p.m. Walter Armstrong seconded the motion, all I.