

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, June 20, 2024 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, June 20, 2024, at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:34 a.m. by Paul Laney.
2. Roll call and quorum declared present by Charlene Ferris (in Board Secretary's absence). Present were Paul Laney, Laci Klinger (by phone) and Terry Noble. Walter Armstrong and Lori Burgin were not present. Also present were Michael Gray and Charlene Ferris.
3. Discussion/Action on consideration of Minutes from the May 16, 2024 regular meeting. Terry Noble motioned to approve the Minutes. Paul Laney seconded the motion, all I.
4. Public comment. None.
5. Discussion/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Terry Noble motioned to approve the Financials. Paul Laney seconded the motion, all I.
6. Discussion/Action on consideration of payment of Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Laci Klinger motioned to approve the Invoices. Terry Noble seconded the motion, all I.
7. Discussion/Action on review of 2024 Engagement Letter from Mike Green CPA Firm as presented by Jack Roye w/Mike Green CPA Firm. Terry Noble motioned to approve and execute the 2024 Engagement Letter from Mike Green CPA Firm. Paul Laney seconded the motion, all I.
8. Discussion/Action to approve District ownership and operation of a booster pump system, after construction is completed, in Snake Creek Wilderness as presented by Chance Parker. Item was tabled as Chance Parker was not present. Board requested that before item is heard again, that Aaron Mears reviews the plan to make sure it meets all DEQ requirements.
9. Discussion/Action to approve purchase of pump and motor for the Chicken Creek lake intake. Item tabled.
10. Discussion/Action to approve the use of Cherokee Nation Funds for the Capital Improvement Plan prepared by Aaron Mears with Mears Engineers. Item tabled until Aaron Mears could be present. Item to

be presented on next agenda as two agenda items; one item to execute the MOA and a second item to execute the Capital Improvement Plan.

11. Discussion/Action on approval of Mears Engineers' Master Service Agreement allowing Aaron Mears to prepare permitting plan specifications for the master meter with TPWA. Terry Noble motioned to allow Aaron Mears to prepare permitting plan specifications for the master meter with TPWA. Paul Laney seconded the motion, all I.
12. Discussion/Action on review of Manager's Report. Terry Noble motioned to approve Manager's Report. Paul Laney seconded the motion, all I.
13. Discussion/Action on review of Administrative Report. Terry Noble motioned to approve Administrative Report. Paul Laney seconded the motion, all I.
14. Discussion/Action on consideration of New Benefit Units, Transfers and Forfeitures. Laci Klinger motioned to approve New Benefit Units, Transfers and Forfeitures. Terry Noble seconded the motion, all I.
15. Unforeseen business (for discussion only).
16. Terry Noble motioned to adjourn the meeting at 12:02 p.m. Paul Laney seconded the motion, all I.