

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, May 18, 2023 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District # 16 held a regular meeting at 11:30 a.m., Thursday, May 18, 2023 at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:31 a.m. by Paul Laney.
2. Roll call and quorum declared present by Lori Burgin. Present were Paul Laney, Walter Armstrong, Lori Burgin, Laci Klinger and Terry Noble. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Action on consideration of Minutes from the April 20, 2023 regular meeting. Walter Armstrong motioned to approve the Minutes. Laci Klinger seconded the motion, all I.
4. Public comment - none.
5. Discussion/Action on approval of Plans & Specifications for the 11 Lot Lakewood Residential Development as approved by Mears Engineers, LLC. Walter Armstrong motioned to approve the Plans & Specifications. Laci Klinger seconded the motion, all I.
6. Discussion/Consideration of Fleet Vehicle Replacement Strategy. No action taken; tabled.
7. Discussion/Consideration of immediate fleet vehicle repair or replacement. Laci Klinger made motion to table item for a Special Meeting after getting three quotes for financing vehicle replacement. Lori Burgin seconded the motion, all I.
8. Discussion/Consideration of bids from lawncare and landscaping contractors. Lori Burgin motioned to approve and accept bid from Randy Coppin Lawn Care for one year. Bids to be revisited annually. Laci Klinger seconded the motion, all I.
9. Discussion/Action on review of Manager's Report. Lori Burgin motioned to approve Manager's Report. Walter Armstrong seconded the motion, all I.
10. Discussion/Action on review of Administrative Report. Terry Noble motioned to approve Administrative Report. Walter Armstrong seconded the motion, all I.
11. Discussion/Action on consideration of New Benefit Units, Transfers and Forfeitures. Laci Klinger motioned to approve New Benefit Units, Transfers and Forfeitures. Lori Burgin seconded the motion, all I.
12. Discussion/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Financials. Lori Burgin seconded the motion, all I.

13. Discussion/Action on consideration of payment of May Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the May Invoices. Laci Klinger seconded the motion, all I.
14. Vote to enter into Executive Session, as authorized by Title 25 O.S. Sec. 307. Laci Klinger motioned to enter into Executive Session at 12:22 p.m. Lori Burgin seconded the motion, all I.
15. Vote to return to Open Session. Laci Klinger motioned to return to Open Session at 12:37 p.m. Lori Burgin seconded the motion, all I.
16. Unforeseen business (for discussion only).
17. Walter Armstrong motioned to adjourn the meeting at 12:37 p.m. Laci Klinger seconded the motion, all I.