

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, May 16, 2024 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, May 16, 2024, at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:30 a.m. by Paul Laney.
2. Roll call and quorum declared present by Charlene Ferris (in Board Secretary's absence). Present were Paul Laney, Laci Klinger (by phone) and Terry Noble. Walter Armstrong and Lori Burgin were not present. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Action on consideration of Minutes from the April 18, 2024 regular meeting. Paul Laney motioned to approve the Minutes. Laci Klinger seconded the motion, all I.
4. Public comment. None.
5. Discussion/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Terry Noble motioned to approve the Financials. Paul Laney seconded the motion, all I.
6. Discussion/Action on consideration of payment of Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Laci Klinger motioned to approve the Invoices. Paul Laney seconded the motion, all I.
7. Discussion/Action to review and approve Rural Water Purchase Contract with Tahlequah Public Works Authority (TPWA). Laci Klinger motioned for Paul Laney to execute the Rural Water Purchase Contract with Tahlequah Public Works. Terry Noble seconded the motion, all I.
8. Discussion/Review of Municipex product presentation by Brent Hutchins with Brad Greer Associates. No action.
9. Discussion/Action to apply for RIG Grant through ORWA for:
 - a) Line Replacement
 - b) Generators
 - c) Updated SCADA System

Terry Noble motioned to direct Daniel Napier to obtain three competitive bids for use in the RIG Grant application process as dedicated to option 9a; Line Replacement. Paul Laney seconded the motion, all I.

10. Discuss/Action on consideration of pursuing collections on bad account write offs. Terry Noble motioned to pursue collection services with Bill Anderson, Rogers County Collections. Paul Laney seconded the motion, all I.
11. Discussion/Action on review of Manager's Report. Terry Noble motioned to approve Manager's Report. Paul Laney seconded the motion, all I.
12. Discussion/Action on review of Administrative Report. Terry Noble motioned to approve Administrative Report. Paul Laney seconded the motion, all I.
13. Discussion/Action on consideration of New Benefit Units, Transfers and Forfeitures. Laci Klinger motioned to approve New Benefit Units, Transfers and Forfeitures. Paul Laney seconded the motion, all I.
14. Unforeseen business (for discussion only).
15. Paul Laney motioned to adjourn the meeting at 12:41 p.m. Terry Noble seconded the motion, all I.