

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, April 18, 2024 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, April 18, 2024, at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:35 a.m. by Paul Laney.
2. Roll call and quorum declared present by Charlene Ferris (in Board Secretary's absence). Present were Paul Laney, Laci Klinger and Terry Noble. Walter Armstrong and Lori Burgin were not present. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Action on consideration of Minutes from the March 21, 2024 regular meeting. Terry Noble motioned to approve the Minutes. Laci Klinger seconded the motion, all I.
4. Public comment. None.
5. Discussion/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Paul Laney motioned to approve the Financials. Terry Noble seconded the motion, all I.
6. Discussion/Action on consideration of payment of Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Laci Klinger motioned to approve the Invoices. Paul Laney seconded the motion, all I.
7. Discussion/Action to review and approve Rural Water Purchase Contract with Tahlequah Public Works Authority (TPWA). Terry Noble motioned to execute the Rural Water Purchase Contract with Tahlequah Public Works. Paul Laney seconded the motion, all I.
8. Discussion/Review of Municipex product presentation by Brent Hutchins with Brad Greer Associates. Brad Greer not present – item tabled.
9. Discussion/Action on consideration of pursuing collections on bad account write offs. Laci Klinger motioned to authorize Charlene Ferris to obtain more information from the two presented and additional collection agencies regarding their steps to collect, number of attempts and payment process. Terry Noble seconded the motion, all I.

10. Discussion/Action on review of Manager's Report. Terry Noble motioned to approve the Manager's Report. Paul Laney seconded the motion, all I.

Pertaining to Manager's Report:

- Laci Klinger motioned to authorize Daniel Napier to make all repairs that are needed to the Chicken Creek Plant not to exceed \$15,000. Paul Laney seconded the motion, all I.
- Laci Klinger motioned to authorize Daniel Napier to auction or scrap the Ford F-250. Terry Noble seconded the motion, all I.

11. Discussion/Action on review of Administrative Report. Laci Klinger motioned to approve Administrative Report. Paul Laney seconded the motion, all I.
12. Discussion/Action on consideration of New Benefit Units, Transfers and Forfeitures. Laci Klinger motioned to approve New Benefit Units, Transfers and Forfeitures. Paul Laney seconded the motion, all I.
13. Unforeseen business (for discussion only). None.
14. Paul Laney motioned to adjourn the meeting at 12:40 p.m. Terry Noble seconded the motion, all I.