

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, March 21, 2024 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, March 21, 2024, at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:30 a.m. by Paul Laney.
2. Roll call and quorum declared present by Lori Burgin. Present were Paul Laney, Walter Armstrong, Lori Burgin and Laci Klinger (½ by phone, ½ in person). Terry Noble was not present. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Action on consideration of Minutes from the February 15, 2024 regular meeting. Lori Burgin motioned to approve the Minutes. Walter Armstrong seconded the motion, all I.
4. Discussion/Action on consideration of Minutes from the February 27, 2024 special meeting. Lori Burgin motioned to approve the Minutes. Paul Laney seconded the motion, all I.
5. Public comment.
6. Discussion/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Financials. Lori Burgin seconded the motion, all I.
7. Discussion/Action on consideration of payment of Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Invoices. Lori Burgin seconded the motion, all I.
8. Discussion/Action regarding Nelson damage claim as presented by Mrs. Gena Nelson. No action taken.
9. Discussion/Action on review of Preliminary Engineering Report concerning treatment and distribution process improvements and updates as prepared by Aaron Mears, Mears Engineers, LLC. No action taken.
10. Discussion/Action concerning replacement of 2015 Ford F250 work truck. Walter Armstrong motioned to allow Daniel Napier to spend up to \$50K on used vehicle. Laci Klinger seconded the motion, all I.
11. Discussion/Action on consideration of pursuing collections on bad account write offs. Paul Laney motioned to table item until next meeting when specific bids on collection services can be reviewed. Lori Burgin seconded the motion, all I.

12. Discussion/Action on review of Manager's Report. Walter Armstrong motioned to approve Manager's Report. Laci Klinger seconded the motion, all I.
13. Discussion/Action on review of Administrative Report. Walter Armstrong motioned to approve Administrative Report. Laci Klinger seconded the motion, all I.
14. Discussion/Action on consideration of New Benefit Units, Transfers and Forfeitures. Lori Burgin motioned to approve New Benefit Units, Transfers and Forfeitures. Walter Armstrong seconded the motion, all I.
15. Unforeseen business (for discussion only).
16. Paul Laney motioned to adjourn the meeting at 12:41 p.m. Lori Burgin seconded the motion, all I.