

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, February 15, 2024 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, February 15, 2024, at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:30 a.m. by Paul Laney.
2. Roll call and quorum declared present by Lori Burgin. Present were Paul Laney, Walter Armstrong, Lori Burgin and Terry Noble. Laci Klinger was not present. Also present were Michael Gray and Charlene Ferris.
3. Discussion/Action on consideration of Minutes from the January 18, 2024 regular meeting. Walter Armstrong motioned to approve the Minutes. Terry Noble seconded the motion, all I.
4. Public comment.
5. Discussion/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Terry Noble motioned to approve the Financials. Walter Armstrong seconded the motion, all I.
6. Discussion/Action on consideration of payment of Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Invoices. Lori Burgin seconded the motion, all I.
7. Discussion/Action on review of Annual Rate Study as prepared and presented by Mark Matheson, Sustainability Program Specialist, Oklahoma Rural Water Association (ORWA). Terry Noble motioned to approve the Rate Study. Lori Burgin seconded the motion, all I.
8. Discussion/Action to approve an automatic annual rate adjustment based on inflation, as proposed by Mark Matheson, ORWA, and Jack Roye, Mike Green CPA Firm. Item tabled for vote to be taken at next Board meeting.
9. Discussion/Action concerning proposal to manage Tenkiller Utilities Authority (TUA) by Jack Roye w/Mike Green CPA Firm. No action taken.
10. Discussion/Action concerning recent changes to 401(k) hardship withdrawal legislation, the Secure 2.0 Act, allowing participants to self-certify putting the onus of proof on the participant rather than plan

trustees. TriStar pension requires a decision by February 15 to implement hardship self-certification or leave our plan as it currently stands. Terry Noble motioned to approve implementing 401(k) hardship self-certification by the employee. Walter Armstrong seconded the motion, all I.

11. Discussion/Action to consider designating a voting delegate and alternate delegate from our Board to attend and vote during the ORWA Annual Meeting, April 10, 2024. Participation is optional. Walter Armstrong made motion to assign Paul Laney as voting delegate and Terry Noble as alternate voting delegate during the ORWA Annual Meeting, April 10, 2024. Lori Burgin seconded the motion, all I.
12. Discussion/Action for designated voting delegate to consider nominating an ORWA Director to be considered by the ORWA Governance Committee in preparation of a slate of candidates to be voted on at the ORWA Annual Meeting. Participation is optional. No action taken.
13. Discussion/Action on review of Manager's Report presented by Michael Gray. Walter Armstrong motioned to approve Manager's Report. Terry Noble seconded the motion, all I.
14. Discussion/Action on review of Administrative Report. Walter Armstrong motioned to approve Administrative Report. Lori Burgin seconded the motion, all I.
15. Discussion/Action on consideration of New Benefit Units, Transfers and Forfeitures. Walter Armstrong motioned to approve New Benefit Units, Transfers and Forfeitures. Lori Burgin seconded the motion, all I.
16. Unforeseen business (for discussion only).
17. Paul Laney motioned to adjourn the meeting at 1:00 p.m. Walter Armstrong seconded the motion, all I.