

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, January 19, 2023 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District # 16 held a regular meeting at 11:30 a.m., Thursday, January 19, 2023 at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:30 a.m. by Paul Laney.
2. Roll called and quorum declared present by Lori Burgin. Present were Paul Laney, Walter Armstrong, Lori Burgin, Laci Klinger and Terry Noble. Also attending were Daniel Napier and Charlene Ferris.
3. Discussion/Action on consideration of Minutes from the Dec. 15, 2022 monthly meeting. Paul Laney motioned to approve the Minutes. Laci Klinger seconded the motion, all I.
4. Discussion/Action on consideration of Minutes from the Jan. 9, 2023 annual meeting. Paul Laney motioned to approve the Minutes. Laci Klinger seconded the motion, all I.
5. No comments made during opportunity for public comment; no action required by Board.
6. Discussion/Action on consideration of Annual Rate Study as prepared and presented by Mark Matheson, Sustainability Program Specialist, Oklahoma Rural Water Association (ORWA). Walter Armstrong motioned to adopt Rate Increase Proposal #3 from Rate Study, effective April 1, 2023 with letters going out to customers by March 1, 2023. Terry Noble seconded the motion, all I.
7. Discussion/Action concerning allocation of the remaining USDA loan funds. The money is earmarked for purchase/installation of automated meter system. Proposals for consideration were from (a.) Zenner USA and (b.) Metron-Farnier. Terry Noble motioned to purchase 500 meters from Metron-Farnier and Zenner. Fixed mesh contingent upon obtaining bridge financing to be reimbursed from USDA funds. Walter Armstrong seconded the motion, all I.
8. Discussion/Action on review of Manager's Report. Terry Noble motioned to approve the Manager's Report. Walter Armstrong seconded the motion, all I.
9. Discussion/Action on review of Administrative Report. Lori Burgin motioned to approve the Administrative Report. Walter Armstrong seconded the motion, all I.

10. Discussion/Action on consideration of January New Benefit Units, Transfers and Forfeitures. Walter Armstrong motioned to approve the New Benefit Units, Transfers and Forfeitures. Lori Burgin seconded the motion, all I.
11. Discussion/Action on review of December Financials as presented by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Financials. Lori Burgin seconded the motion, all I.
12. Discussion/Action on consideration of payment of January Invoices as presented by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve Invoices. Laci Klinger seconded the motion, all I.
13. Unforeseen business; none.
14. Walter Armstrong motioned to adjourn the meeting at 12:56 p.m. Lori Burgin seconded the motion, all I.