

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, January 18, 2024 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, January 18, 2024, at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:29 a.m. by Paul Laney.
2. Roll call and quorum declared present by Charlene Ferris, in absence of Board Secretary. Present were Paul Laney, Walter Armstrong, Terry Noble and Laci Klinger (by phone). Lori Burgin was not present. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Action on consideration of Minutes from the December 21, 2023 regular meeting. Walter Armstrong motioned to approve the Minutes. Paul Laney seconded the motion, all I.
4. Discussion/Action on consideration of Minutes from the December 21, 2023 annual meeting. Walter Armstrong motioned to approve the Minutes. Paul Laney seconded the motion, all I.
5. Public comment – none
6. Discussion/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Financials. Paul Laney seconded the motion, all I.
7. Discussion/Action on consideration of payment of Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Invoices. Terry Noble seconded the motion, all I.
8. Review/Approval of proposed 2024 budget, with correction on page 2, as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the 2024 budget. Paul Laney seconded the motion, all I.
9. Discussion/Action on review of Annual Rate Study as prepared and presented by Mark Matheson, Sustainability Program Specialist, Oklahoma Rural Water Association (ORWA). Item tabled until next meeting.
10. Discussion/Action on allowing Keys RWD#2 to borrow the pump truck under terms of proposed agreement. Walter Armstrong motioned to approve the agreement allowing Keys RWD#2 to borrow the pump truck. Terry Noble seconded the motion, all I.

11. Discussion/Action on review of Manager's Report. Walter Armstrong motioned to approve Manager's Report. Terry Noble seconded the motion, all I.
12. Discussion/Action on review of Administrative Report. Walter Armstrong motioned to approve Administrative Report. Terry Noble seconded the motion, all I.
13. Discussion/Action on consideration of New Benefit Units, Transfers and Forfeitures. Walter Armstrong motioned to approve New Benefit Units, Transfers and Forfeitures. Paul Laney seconded the motion, all I.
14. Unforeseen business (for discussion only).
15. Walter Armstrong motioned to adjourn the meeting at 12:10 p.m. Terry Noble seconded the motion, all I.