

**SPECIAL MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Tuesday, May 26, 2026 at 9:00 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a special meeting at 9:00 a.m., Tuesday, May 26, 2026, at Chicken Creek Volunteer Fire Department, Cookson, Oklahoma. Location address is 34116 S 526 RD, Cookson, OK, 74451, 918-457-4721.

The Minutes for said meeting are as follows:

1. Meeting called to order at 9:11 a.m. by Walter Armstrong.
2. Roll call and quorum declared present by Charlene Ferris. Present were Walter Armstrong, Paul Laney, Laci Klinger, Terry Noble and Bill Wilcoxon. Also present were Daniel Napier and Charlene Ferris.
3. Public comment (for discussion only).
4. Discussion/Consideration/Action to review and approve Pinney Dozer's existing and pending change orders as they pertain to the Wildcat Steele Line Replacement Project as overseen by Aaron Mears, Mears Engineers, LLC.
 - a. Three change orders were presented by Pinney Dozer for discussion/consideration/action; change orders #1, #2 and #3. It was determined that change order #2 had already been completed by the contractor and the Board approved it at the May 21, 2026 monthly Board meeting, but at that point they had no choice as the change was made and the work was completed. At that time, the May 26 Special meeting was set. Following in depth discussion concerning the handling of future change orders in accordance with the Engineer's and Board's expectations of detailed description, location, reason and cost, Laci Klinger motioned for Pinney Dozer to provide in depth change orders including detailed description, location, reason and cost to Mears Engineers, LLC, first for review and approval. Then once approved by Mears Engineers, LLC, change orders are then to be presented to the Board, either by Special or Monthly Board meeting, for discussion, consideration and action. Bill Wilcoxon seconded the motion, all aye.
 - b. During discussion of agenda item 4, Paul Laney motioned to take a five-minute recess at 10:03 a.m. Terry Noble seconded the motion.
 - c. Laci Klinger motioned to end recess and resume meeting at 10:08 a.m. Motioned seconded by Terry Noble.
 - d. Terry Noble exited the meeting.
 - e. Laci Klinger made a friendly amendment to vote on change orders #1 and #3 one at a time:
 - Discussion/Consideration/Action to review and approve Pinney Dozer's change order #3. Laci Klinger motioned to approve change order #3. Paul Laney seconded the motion, all aye.
 - Discussion/Consideration/Action to review and approve Pinney Dozer's change order #1 with the understanding that Pinney Dozer assumes the cost, but is given a 30-day extension. Laci Klinger motioned to approve change order #1 that has been amended for zero dollars extending the contract 30 days to 11/03/2026 for the bore of an additional three driveways. Bill Wilcoxon seconded the motion, all aye.
5. Unforeseen business (for discussion only).
6. Adjourn. Bill Wilcoxon motioned to adjourn at 10:45 a.m. Laci Klinger seconded the motion, all aye.