

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, May 21, 2026 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, May 21, 2026, at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK, 74451, (918) 458-6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:30 p.m. by Walter Armstrong.
2. Roll call and quorum declared present by Charlene Ferris. Present were Walter Armstrong, Paul Laney, Laci Klinger (by phone), Terry Noble and Bill Wilcoxon. Laci Klinger left the meeting following Agenda item 9. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Consideration/Action of Minutes from the April 16, 2026 monthly meeting. Paul Laney motioned to approve the April 16, 2026 minutes. Laci Klinger seconded the motion, all aye.
4. Public comment (for discussion only).
5. Presentation by the Oklahoma Strategic Alliance Partners from Governor Kevin Stitt to honor Cherokee County RWD#16 for commitment to sustainability in the water industry:
 - Welcome by Doug Hall, Program Director, Oklahoma Rural Water Association
 - Oklahoma Strategic Alliance, Holly Cannnon, Environmental Programs Specialist, Oklahoma Department of Environmental Quality and Zachary Bradley, PE, Clean Water SRF – Oklahoma Water Resources Board
 - Presentation of Proclamation & Notebook by Karen Risley, Sustainability Program Specialist, Oklahoma Rural Water Association
 - Remarks by Walter Armstrong, Chairperson, Cherokee County RWD#16No Board action required.
6. Discussion/Consideration/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Terry Noble motioned to approve the Financials. Bill Wilcoxon seconded the motion, all aye.
7. Discussion/Consideration/Action on payment of Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Paul Laney motioned to approve the Invoices. Terry Noble seconded the motion, all aye.
8. Discussion/Consideration/Action requesting Board review and approval of employee retirement benefits. Laci Klinger motioned to table this agenda item for reconsideration in July 2026. Paul Laney seconded the motion, all aye.

9. Discussion/Consideration/Action requesting Board review and approval of Pinney Dozer's change order request to move work to the opposite side of the road to avoid public utilities. The estimated cost of the change order is \$15,000 and is included in the DWSRF project budget. Engineer, Aaron Mears, has reviewed and approves of the change order. Terry Noble motioned to approve Pinney Dozer's change order request to move work to the opposite side of the road to avoid public utilities. Paul Laney seconded the motion, all aye.
10. Discussion/Consideration/Action requesting a brief pause in the Board Meeting proceedings. Terry Noble motioned to pause the Board Meeting for a few minutes and then resume the meeting. Paul Laney seconded the motion, all aye.
11. Discussion/Consideration/Action requesting the Board Meeting proceedings resume. Terry Noble motioned to resume the Board Meeting. Paul Laney seconded the motion, all aye.
12. Discussion/Consideration/Action requesting Board review and approval to increase daily debit card limits at Armstrong Bank on Operating Account (x0011) for Daniel Napier and Charlene Ferris from \$1,000 to \$5,000. Bill Wilcoxon motioned to approve an increase in daily debit card limits at Armstrong Bank on Operating Account (x0011) for Daniel Napier and Charlene Ferris from \$1,000 to \$5,000. Terry Noble seconded the motion, all aye.
13. Discussion/Consideration/Action requesting Board review and approval to increase monthly credit card limits at Armstrong Bank Mastercard for operators; Colin Tidwell, James Doner and Leigh "Rusty" Hammond from \$1,000 to \$1,500. Bill Wilcoxon motioned to approve an increase in monthly credit card limits at Armstrong Bank Mastercard for operators; Colin Tidwell, James Doner and Leigh "Rusty" Hammond from \$1,000 to \$1,500. Terry Noble seconded the motion, all aye.
14. Discussion/Consideration/Action on review of May Manager's Report. Terry Noble motioned to approve the Manager's Report. Paul Laney seconded the motion, all aye.
15. Discussion/Consideration/Action on review of May Administrative Report. Terry Noble motioned to approve the Administrative Report. Bill Wilcoxon seconded the motion, all aye.
16. Discussion/Consideration/Action on review of May New Benefit Units, Transfers and Forfeitures. Terry Noble motioned to approve New Benefit Units, Transfers and Forfeitures. Bill Wilcoxon seconded the motion, all aye.
17. Unforeseen business (for discussion only).
18. Adjourn. Paul Laney motioned to adjourn at 1:05 p.m. Walter Armstrong seconded the motion, all aye.