

**REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
Rural Water, Sewer, Gas and Solid Waste Management District #16  
Cherokee County, Oklahoma**

**Minutes**

Thursday, March 20, 2025 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, March 20, 2025, at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK, 74451, (918) 458-6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:31 a.m. by Paul Laney.
2. Roll call and quorum declared present by Charlene Ferris (in Board Secretary's absence). Present were Paul Laney, Walter Armstrong, and Terry Noble. Laci Klinger and Lori Burgin were not present. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Consideration/Action of Minutes from the February 20, 2025 regular meeting. Terry Noble motioned to approve the Minutes. Walter Armstrong seconded the motion, all aye.
4. Public comment.
5. Discussion/Consideration/Action on request to address the Board by customer, Ronnie Wheat. Paul Laney motioned to waive fee with a warning and to note account accordingly. Terry Noble seconded the motion, all aye.
6. Discussion/Consideration/Action on update of steel line replacement in Woodhaven and Chicken Creek by Mike Yerton. No action.
7. Discussion/Consideration/Action on review of Financials as prepared by Jack Royce w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Financials. Paul Laney seconded the motion, all aye.
8. Discussion/Consideration/Action on payment of Invoices as prepared by Jack Royce w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Invoices. Paul Laney seconded the motion, all aye.
9. Discussion/Consideration/Action on update of grant funding by RWD#16 grant writer, Cori Beights. Terry Noble motioned to authorize Cori Beights to pursue Emergency Grants through both the Oklahoma Water Resources Board "OWRB" and the United States Department of Agriculture "USDA" to connect Wildcat to Tahlequah Public Works Authority "TPWA". Walter Armstrong seconded the motion, all aye.
10. Discussion/Consideration/Action on update of engineering projects by Aaron Mears, Mears Engineering, LLC. No action.

11. Discussion/Consideration/Action on consideration of new water sampling company:

- SPL Labs, Dallas, TX (current vendor)
- Accurate Environmental Labs, Stillwater, OK

Paul Laney motioned to approve Daniel Napier to look for an alternative water sampling company after exploring the status of an existing contract with SPL Labs and report findings at next Board meeting. Paul also asked that Daniel involve John Young in existing/new contract review. Walter Armstrong seconded the motion, all aye.

12. Discussion/Consideration/Action on review of March Manager's Report. Terry Noble motioned to approve Manager's Report. Walter Armstrong seconded the motion, all aye.
13. Discussion/Consideration/Action on review of March Administrative Report. Walter Armstrong motioned to approve Administrative Report. Terry Noble seconded the motion, all aye.
14. Discussion/Consideration/Action on review of March New Benefit Units, Transfers and Forfeitures. Walter Armstrong motioned to approve New Benefit Units, Transfers and Forfeitures. Paul Laney seconded the motion, all aye.
15. Unforeseen business (for discussion only).
16. Adjourn. Walter Armstrong motioned to adjourn at 1:03 p.m. Terry Noble seconded the motion, all aye.