

**REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
Rural Water, Sewer, Gas and Solid Waste Management District #16  
Cherokee County, Oklahoma**

**Minutes**

Thursday, March 19, 2026 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, March 19, 2026, at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK, 74451, (918) 458-6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:30 p.m. by Walter Armstrong.
2. Roll call and quorum declared present by Charlene Ferris (in Secretary's absence). Present were Walter Armstrong, Terry Noble and Bill Wilcoxon. Paul Laney and Laci Klinger were absent. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Consideration/Action by Board to move Agenda items 11, 11a and 12, "Executive Session update by legal counsel, John C. Young," up on the Agenda. Walter Armstrong motioned to move Agenda items 11, 11a and 12 up to items 4, 4a and 5 on the Agenda. Terry Noble seconded the motion, all aye.
4. At 11:32 a.m., Walter Armstrong motioned to enter into Executive session, as authorized by Title 25 O.S. Sec. 307, for the following. Terry Noble seconded the motion, all aye.
  - a. Update by RWD#16 legal counsel, John C. Young, concerning pending litigation. No action taken.
5. Terry Noble motioned to return to Open Session. Bill Wilcoxon seconded the motion, all aye.
6. Discussion/Consideration/Action by Board to move Agenda item 9, "Board review of DEQ Authorization to Award Contract dated March 4, 2026 for Contractor, Pinney Dozer Service, LLC, for eligible amount of \$607,897.00," and Agenda item 10, "General update by Aaron Mears with Mears Engineers, LLC," up on the Agenda. Terry Noble motioned to move Agenda items 9 and 10 up to items 7 and 8 on the Agenda. Walter Armstrong seconded the motion, all aye.
7. Discussion/Consideration/Action requesting Board review of DEQ Authorization to Award Contract dated March 4, 2026 for Contractor, Pinney Dozer Service, LLC, for eligible amount of \$607,897.00. No action taken.
8. Discussion/Consideration/Action concerning general update by Aaron Mears with Mears Engineers, LLC. No action taken.

9. Discussion/Consideration/Action of Minutes from the February 19, 2026 monthly meeting. Terry Noble motioned to approve the February 19, 2026 minutes. Bill Wilcoxon seconded the motion, all aye.
10. Discussion/Consideration/Action of Minutes from the February 27, 2026 special meeting. Terry Noble motioned to approve the February 27, 2026 special meeting minutes. Bill Wilcoxon seconded the motion, all aye.
11. Public comment (for discussion only).
12. Discussion/Consideration/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Financials. Terry Noble seconded the motion, all aye.
13. Discussion/Consideration/Action on payment of Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Invoices. Terry Noble seconded the motion, all aye.
14. Discussion/Consideration/Action requesting Board review and approval of Rural Water Purchase Contract between Tahlequah Public Works Authority (TPWA) and Cherokee County Rural Water District #16. Terry Noble motioned to approve the Rural Water Purchase Contract between Tahlequah Public Works Authority (TPWA) and Cherokee County Rural Water District #16. Bill Wilcoxon seconded the motion, all aye.
15. Discussion/Consideration/Action on review of March Manager's Report. Terry Noble motioned to approve the Manager's Report. Walter Armstrong seconded the motion, all aye.
16. Discussion/Consideration/Action on review of March Administrative Report. Walter Armstrong motioned to approve the Administrative Report. Terry Noble seconded the motion, all aye.
17. Discussion/Consideration/Action on review of March New Benefit Units, Transfers and Forfeitures. Bill Wilcoxon motioned to approve New Benefit Units, Transfers and Forfeitures. Terry Noble seconded the motion, all aye.
18. Unforeseen business (for discussion only).
19. Adjourn. Terry Noble motioned to adjourn at 12:38 p.m. Walter Armstrong seconded the motion, all aye.