

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, July 17, 2025 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, July 17, 2025, at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK, 74451, (918) 458-6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:45 a.m. by Paul Laney.
2. Roll call and quorum declared present by Charlene Ferris (in Board Secretary's absence). Present were Paul Laney, Walter Armstrong and Terry Noble. Lori Burgin and Laci Klinger were not present. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Consideration/Action of Minutes from the June 19, 2025 regular meeting. Walter Armstrong motioned to approve the Minutes. Terry Noble seconded the motion, all aye.
4. Discussion/Consideration/Action of Minutes from the June 27, 2025 special meeting. Terry Noble motioned to approve the Minutes. Paul Laney seconded the motion, all aye.
5. Discussion/Consideration/Action of Minutes from the July 9, 2025 special meeting. Terry Noble motioned to amend the Minutes and resubmit for approval. Walter Armstrong seconded the motion, all aye.
6. Public comment. None.
7. Discussion/Consideration/Action on update of grant funding by RWD#16 grant writer, Cori Beights. Not present, no action.
8. Discussion/Consideration/Action on update of engineering projects by Aaron Mears, Mears Engineering, LLC. Paul Laney motioned to approve Aaron Mears' report. Walter Armstrong seconded the motion, all aye.
9. Discussion/Consideration/Action to approve the 2024 Annual Audit as conducted and prepared by Robert St. Pierre, CPA, PC, and presented by Jack Royce w/Mike Green CPA Firm. Walter Armstrong motioned to approve the 2024 Annual Audit. Paul Laney seconded the motion, all aye.
10. Discussion/Consideration/Action on review of Financials as prepared by Jack Royce w/Mike Green CPA Firm. Terry Noble motioned to approve the Financials. Walter Armstrong seconded the motion, all aye.
11. Discussion/Consideration/Action on payment of Invoices as prepared by Jack Royce w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Invoices. Paul Laney seconded the motion, all aye.

12. Discussion/Consideration/Action on review of July Manager's Report. Walter Armstrong motioned to approve Manager's Report. Terry Noble seconded the motion, all aye.
13. Discussion/Consideration/Action on review of July Administrative Report. Terry Noble motioned to approve Administrative Report. Walter Armstrong seconded the motion, all aye.
14. Discussion/Consideration/Action on review of July New Benefit Units, Transfers and Forfeitures. Walter Armstrong motioned to approve New Benefit Units, Transfers and Forfeitures. Terry Noble seconded the motion, all aye.
15. Unforeseen business (for discussion only). None.
16. Adjourn. Walter Armstrong motioned to adjourn at 12:32 p.m. Terry Noble seconded the motion, all aye.