

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, January 16, 2025 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, January 16, 2025, at the Chicken Creek Volunteer Fire Department in Cookson, Oklahoma. Location address is 34116 S 526 Road, Cookson, OK, 74427, (918) 457-4721.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:30 a.m. by Paul Laney.
2. Roll call and quorum declared present by Charlene Ferris (in Board Secretary's absence). Present were Paul Laney, Walter Armstrong, Laci Klinger (by phone) and Terry Noble. Lori Burgin was not present. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Consideration/Action of Minutes from the December 19, 2024 regular meeting. Terry Noble motioned to approve the Minutes. Paul Laney seconded the motion, all aye.
4. Discussion/Consideration/Action of Minutes from the December 19, 2024 annual meeting. Walter Armstrong motioned to approve the Minutes, Terry Noble seconded the motion, all aye.
5. Public comment.
6. Discussion/Consideration/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Financials. Terry Noble seconded the motion, all aye.
7. Discussion/Consideration/Action on payment of Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Laci Klinger motioned to approve the Invoices. Walter Armstrong seconded the motion, all aye.
8. Discussion/Consideration/Action to approve the 2025 Budget as presented by Jack Roye w/Mike Green CPA Firm. Laci Klinger motioned to approve the 2025 Budget. Paul Laney seconded the motion, all aye.
9. Discussion/Consideration/Action to approve the Mike Green CPA 2025 Engagement Letter. Item tabled until the January 2025 meeting. Walter Armstrong made motion to table again until Feb. 20 Board Meeting. Paul Laney seconded the motion, all aye.
10. Discussion/Consideration/Action on presentation by Cori Beights regarding Development and Grants. Laci Klinger made motion to review Cori Beights pending contract for decision at future Board Meeting. Walter Armstrong seconded the motion, all aye.

11. Discussion/Consideration/Action on review of Mears Engineers LLC current project progress as presented by Aaron Mears. Laci Klinger made motion to approve proposal as presented. Walter Armstrong seconded the motion, all aye.
12. Discussion/Consideration/Action on presentation by Russell Hicks, Field Sales Representative with Viking Industrial Painting. No action required.
13. Discussion/Consideration/Action to approve purchase of new work truck. Terry Noble made motion to approve purchase of new work truck. Walter Armstrong seconded the motion, all aye.
14. Discussion/Consideration/Action on review of January Manager's Report. Terry Noble motioned to approve Manager's Report. Walter Armstrong seconded the motion, all aye.
15. Discussion/Consideration/Action on review of January Administrative Report. Terry Noble motioned to approve Administrative Report. Walter Armstrong seconded the motion, all aye.
16. Discussion/Consideration/Action on review of January New Benefit Units, Transfers and Forfeitures. Walter Armstrong motioned to approve New Benefit Units, Transfers and Forfeitures. Paul Laney seconded the motion, all aye.
17. Unforeseen business (for discussion only).
18. Adjourn. Terry Noble motioned to adjourn at 2:03 p.m. Walter Armstrong seconded the motion, all aye.