

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, January 15, 2026 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, January 15, 2026, at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK, 74451, (918) 458-6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:32 a.m. by Walter Armstrong.
2. Roll call and quorum declared present by Charlene Ferris (in Secretary's absence). Present were Walter Armstrong, Paul Laney, Laci Klinger (by phone), Terry Noble and Bill Wilcoxon. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Consideration/Action of Minutes from the December 18, 2025 regular meeting. Terry Noble motioned to approve the December 18, 2025 regular meeting minutes. Paul Laney seconded the motion, all aye.
4. Discussion/Consideration/Action of Minutes from the December 18, 2025 annual meeting. Terry Noble motioned to approve the December 18, 2025 annual meeting minutes. Bill Wilcoxon seconded the motion, all aye.
5. Public comment. None.
6. Discussion/Consideration/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Terry Noble motioned to approve the Financials. Bill Wilcoxon seconded the motion, all aye.
7. Discussion/Consideration/Action on payment of Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Paul Laney motioned to approve the Invoices. Bill Wilcoxon seconded the motion, all aye.
8. Discussion/Consideration/Action requesting Board review and approval of DEQ Permit No. WL000011250812 for construction of 2,316 linear feet (l.f) of 4-inch-high density polyethylene (HDPE) waterline, 4,400 l.f. of 3-inch HDPE waterline, and 2,510 l.f. of 2-inch HDPE waterline, and all appurtenances to serve the Cherokee County RWD#16 Wildcat Point, Cherokee County, OK. Bill Wilcoxon motioned to approve DEQ Permit No. WL000011250812. Terry Noble seconded the motion, all aye.
9. Discussion/Consideration/Action requesting Board review and approval of the RWD#16 Emergency Response Plan. Terry Noble motioned to approve the RWD#16 Emergency Response Plan. Bill Wilcoxon seconded the motion, all aye.

10. Discussion/Consideration/Action requesting Board review and approval of new step required by DEQ for setup of New Benefit Units with completion and submission of “Environmental Complaints and Local Services Division Onsite Sewage Treatment System Inspection Report” form. Bill Wilcoxon motioned to approve implementation of the new step required by DEQ for the setup of New Benefit Units. Laci Klinger seconded the motion. Terry Noble voted no, all others aye.
11. Discussion/Consideration/Action requesting Board consideration and approval to designate RWD#16 Board Member, Terry Noble, to represent RWD#16 as our Tenkiller Utilities Authority Board representative to serve as an elector (Voting Member) to establish the Tenkiller Utilities Trust. Bill Wilcoxon motioned to approve designating Terry Noble as our Tenkiller Utilities Authority Board representative. Paul Laney seconded the motion, all aye.
12. Discussion/Consideration/Action on review of January Manager’s Report. Terry Noble motioned to approve Manager’s Report. Paul Laney seconded the motion, all aye.
13. Discussion/Consideration/Action on review of January Administrative Report. Terry Noble motioned to approve Administrative Report. Bill Wilcoxon seconded the motion, all aye.
14. Discussion/Consideration/Action on review of January New Benefit Units, Transfers and Forfeitures. Bill Wilcoxon motioned to approve New Benefit Units, Transfers and Forfeitures. Paul Laney seconded the motion, all aye.
15. Unforeseen business (for discussion only).
16. Adjourn. Paul Laney motioned to adjourn at 12:37 p.m. Terry Noble seconded the motion, all aye.