

**REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
Rural Water, Sewer, Gas and Solid Waste Management District #16  
Cherokee County, Oklahoma**

**Minutes**

Thursday, February 20, 2025 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, February 20, 2025, at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK, 74451, (918) 458-6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:31 a.m. by Paul Laney.
2. Roll call and quorum declared present by Charlene Ferris (in Board Secretary's absence). Present were Paul Laney, Walter Armstrong, Laci Klinger (by phone) and Terry Noble. Lori Burgin was not present. Also present were Daniel Napier, Charlene Ferris and Jamie Christie.
3. Discussion/Consideration/Action of Minutes from the January 16, 2025 regular meeting. Walter Armstrong motioned to approve the Minutes. Paul Laney seconded the motion, all aye.
4. Public comment.
5. Discussion/Consideration/Action on request to address the Board by New Benefit Unit applicant Mike Butler. No action.
6. Discussion/Consideration/Action on review of steel line replacement in Woodhaven by Mike Yerton. No action.
7. Discussion/Consideration/Action on review of Financials as prepared by Jack Royce w/Mike Green CPA Firm. Terry Noble motioned to approve the Financials. Walter Armstrong seconded the motion, all aye.
8. Discussion/Consideration/Action on payment of Invoices as prepared by Jack Royce w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Invoices. Paul Laney seconded the motion, all aye.
9. Discussion/Consideration/Action to approve the Mike Green CPA 2025 Engagement Letter. Walter Armstrong motioned to approve the Mike Green CPA 2025 Engagement Letter. Terry Noble seconded the motion, all aye.
10. Discussion/Consideration/Action on review of DEQ Permit No. WL000011241013, Cookson Ridge Development – Braden Waterline Extension. No action.
11. Discussion/Consideration/Action to approve annual rate change effective April 2025. Paul Laney motioned to approve annual rate change effective April 2025. Walter Armstrong seconded the motion, all aye.

12. Discussion/Consideration/Action on review of February Manager's Report. Walter Armstrong motioned to approve Manager's Report. Terry Noble seconded the motion, all aye.
13. Discussion/Consideration/Action on review of February Administrative Report. Terry Noble motioned to approve Administrative Report. Walter Armstrong seconded the motion, all aye.
14. Discussion/Consideration/Action on review of February New Benefit Units, Transfers and Forfeitures. Walter Armstrong motioned to approve New Benefit Units, Transfers and Forfeitures. Paul Laney seconded the motion, all aye.
15. Unforeseen business (for discussion only).
16. Adjourn. Walter Armstrong motioned to adjourn at 12:38 p.m. Paul Laney seconded the motion, all aye.