

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, December 19, 2024 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, December 19, 2024, at Nancy's Homemade Pies in Park Hill, Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK, 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:29 a.m. by Paul Laney.
2. Roll call and quorum declared present by Charlene Ferris (in Board Secretary's absence). Present were Paul Laney, Walter Armstrong (by phone) and Terry Noble. Lori Burgin and Laci Klinger were not present. Also present were Daniel Napier, Charlene Ferris and Jamie Christie.
3. Discussion/Consideration/Action of Minutes from the November 21, 2024 regular meeting. Terry Noble motioned to approve the Minutes. Paul Laney seconded the motion, all aye.
4. Public comment. None.
5. Discussion/Consideration/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Terry Noble motioned to approve the Financials. Walter Armstrong seconded the motion, all aye.
6. Discussion/Consideration/Action on payment of Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Paul Laney motioned to approve the Invoices. Terry Noble seconded the motion, all aye.
7. Discussion/Consideration/Action to approve the Mike Green CPA 2025 Engagement Letter. Item tabled until the January 2025 meeting.
8. Discussion/Consideration/Action on presentation by Russell Hicks, Field Sales Representative with Viking Industrial Painting. No action required. Russell Hicks scheduled to continue presentation at the January 2025 meeting.
9. Discussion/Consideration/Action on presentation by Mike Yerton, MJY Dirtworks, regarding status of the steel line replacement project. No action required.
10. Discussion/Consideration/Action on review of December Manager's Report. Terry Noble motioned to approve Manager's Report. Walter Armstrong seconded the motion, all aye.
11. Discussion/Consideration/Action on review of December Administrative Report. Terry Noble motioned to approve Administrative Report. Paul Laney seconded the motion, all aye.

12. Discussion/Consideration/Action on review of December New Benefit Units, Transfers and Forfeitures. Walter Armstrong motioned to approve New Benefit Units, Transfers and Forfeitures. Terry Noble seconded the motion, all aye.
13. Unforeseen business (for discussion only).
14. Adjourn. Paul Laney motioned to adjourn at 12:48 p.m. Walter Armstrong seconded the motion, all aye.