

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma**

Minutes

Thursday, August 21, 2025 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, August 21, 2025, at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK, 74451, (918) 458-6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:30 a.m. by Paul Laney.
2. Roll call and quorum declared present by Charlene Ferris (in Board Secretary's absence). Present were Paul Laney, Walter Armstrong and Terry Noble. Lori Burgin and Laci Klinger were not present. Also present were Michael Gray (in Daniel Napier's absence) and Charlene Ferris.
3. Discussion/Consideration/Action of Minutes from the July 17, 2025 regular meeting. Paul Laney motioned to approve the Minutes. Terry Noble seconded the motion, all aye.
4. Discussion/Consideration/Action of Amended Minutes from the July 9, 2025 special meeting. Walter Armstrong motioned to approve. Paul Laney seconded the motion, all aye.
5. Public comment. None.
6. Discussion/Consideration/Action to approve the Land Sale Agreement with Tenkiller Utilities Authority (TUA). Terry Noble motioned to approve the agreement. Walter Armstrong seconded the motion, all aye.
7. Discussion/Consideration/Action to approve the Water Purchase Agreement with Tenkiller Utilities Authority (TUA). Terry Noble motioned to approve the agreement. Walter Armstrong seconded the motion, all aye.
8. Discussion/Consideration/Action on resignation of RWD#16 grant writer, Cori Beights. Walter Armstrong motioned to accept Cori Beights' resignation. Terry Noble seconded the motion, all aye.
9. Discussion/Consideration/Action to approve the DEQ Permit Packet for Project 24-77 Wildcat Waterline Improvements by Aaron Mears, Mears Engineering, LLC. Paul Laney motioned to approve the DEQ Permit Packet for Project 24-77 Wildcat Waterline Improvements. Terry Noble seconded the motion, all aye.
10. Discussion/Consideration/Action to approve a \$500 expense toward repairs of the road to the boat dock in Chicken Creek used frequently by RWD#16 to access our lake pump. The road is not maintained by the County or the Corp of Engineers. Walter Armstrong motioned to approve payment of \$500 to J. Lemon toward road repairs. Terry Noble seconded the motion, all aye.

11. Discussion/Consideration/Action on review of Financials as prepared by Jack Royce w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Financials. Paul Laney seconded the motion, all aye.
12. Discussion/Consideration/Action on payment of Invoices as prepared by Jack Royce w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Invoices. Paul Laney seconded the motion, all aye.
13. Discussion/Consideration/Action on review of August Manager's Report. Terry Noble motioned to approve Manager's Report. Walter Armstrong seconded the motion, all aye.
14. Discussion/Consideration/Action on review of August Administrative Report. Walter Armstrong motioned to approve Administrative Report. Terry Noble seconded the motion, all aye.
15. Discussion/Consideration/Action on review of August New Benefit Units, Transfers and Forfeitures. Walter Armstrong motioned to approve New Benefit Units, Transfers and Forfeitures. Paul Laney seconded the motion, all aye.
16. Unforeseen business (for discussion only). None.
17. Adjourn. Walter Armstrong motioned to adjourn at 11:50 a.m. Paul Laney seconded the motion, all aye.