

**REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
Rural Water, Sewer, Gas and Solid Waste Management District #16  
Cherokee County, Oklahoma**

**Minutes**

Thursday, August 15, 2024 at 11:30 a.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District #16 held a regular meeting at 11:30 a.m., Thursday, August 15, 2024, at Nancy's Homemade Pies in Park Hill, Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 11:30 a.m. by Paul Laney.
2. Roll call and quorum declared present by Charlene Ferris (in Board Secretary's absence). Present were Paul Laney, Laci Klinger (by phone) and Walter Armstrong. Lori Burgin and Terry Noble were not present. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Action on consideration of Minutes from the July 18, 2024 regular meeting. Walter Armstrong motioned to approve the Minutes with the change of "I" to "aye". Paul Laney seconded the motion, all aye.
4. Public comment. None.
5. Discussion/Action on review of Financials as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Financials. Paul Laney seconded the motion, all aye.
6. Discussion/Action on consideration of payment of Invoices as prepared by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the Invoices. Paul Laney seconded the motion, all aye.
7. Discussion/Action to approve 2023 Annual Audit as conducted and prepared by Robert St. Pierre, CPA, PC and presented by Jack Roye w/Mike Green CPA Firm. Walter Armstrong motioned to approve the 2023 Annual Audit. Paul Laney seconded the motion, all aye.
8. Discussion/Action to approve fire hydrant for customer; Venue 1684. Tabled to research results of Aaron Mears' Eligibility Study for the property.
9. Discussion/Action on review of Manager's Report. Walter Armstrong motioned to approve Manager's Report. Paul Laney seconded the motion, all aye. Board asked Daniel Napier to pursue creation and application of written Safety Plan for Chemical Handling and a Pulmonary FIT test.
10. Discussion/Action on review of Administrative Report. Walter Armstrong motioned to approve Administrative Report. Paul Laney seconded the motion, all aye.

11. Discussion/Action on consideration of New Benefit Units, Transfers and Forfeitures. Walter Armstrong motioned to approve New Benefit Units, Transfers and Forfeitures. Paul Laney seconded the motion, all aye.
12. Unforeseen business (for discussion only).
13. Walter Armstrong motioned to adjourn the meeting at 12:29 p.m. Paul Laney seconded the motion, all aye.