

ANNUAL MEETING OF THE MEMBERS
Rural Water, Sewer, Gas and Solid Waste Management District #16
Cherokee County, Oklahoma

Minutes

Thursday, December 19, 2024 at 1:00 p.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District # 16 held an annual meeting at 1:00 p.m., Thursday, December 19, 2024 at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK, 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 1:01 p.m. by Paul Laney.
2. Roll called and quorum declared present by Charlene Ferris (in Board Secretary's absence). Present were Paul Laney, Walter Armstrong (by phone), Laci Klinger and Terry Noble. Also present were Daniel Napier, Charlene Ferris and Jamie Christie.
3. Discussion/Consideration/Action to approve the regular meeting schedule for 2025. Unless indicated or changed the regular meeting of the RWD#16 will occur on the third Thursday of the month as follows:
Thursday, January 16, 2025 – Location: CCVFD
Thursday, February 20, 2025 – Location: Nancy's
Thursday, March 20, 2025 – Location: Nancy's
Thursday, April 17, 2025 – Location: Nancy's
Thursday, May 15, 2025 – Location: Nancy's
Thursday, June 19, 2025 – Location: Nancy's
Thursday, July 17, 2025 – Location: Nancy's
Thursday, August 21, 2025 – Location: Nancy's
Thursday, September 18, 2025 – Location: CCVFD
Thursday, October 16, 2025 – Location: Nancy's
Thursday, November 20, 2025 – Location: Nancy's
Thursday, December 18, 2025 – Location: Nancy's
Paul Laney motioned to approve the meeting schedule and time. Terry Noble seconded the motion, all aye.
4. Discussion/Consideration/Action to approve the Annual Meeting date and time of Thursday, December 18, 2025 at 1:00 p.m. Paul Laney motioned to approve the Annual Meeting date and time. Walter Armstrong seconded the motion, all aye.
5. Discussion/Consideration/Action to select and approve the meeting location for regular and annual meetings:

Option A: Nancy's Homemade Pies, Park Hill, OK. Nancy's has increased monthly rental from \$50 to \$100. They have availability of 10 out of 12 dates.

Option B: Chicken Creek Fire Department, Cookson, OK. Since we have been paying \$50 per meeting at Nancy's, we would waive the Chicken Creek Fire Department's base fee of \$47.66 each month to support use of the space.

Option C: Explore other meeting space options.

Paul Laney motioned, based on availability, to hold ten (10) of the regular meetings, plus, the annual meeting at Nancy's Homemade Pies (Option A) and hold two (2) of the meetings at the Chicken Creek Volunteer Fire Department (Option B). Walter Armstrong seconded the motion, all aye.

6. Discussion/Consideration/Action to approve Election/Re-Election of Board Members/Officers where applicable:
 - a. Invitation of opposing Board candidates. None present.
 - b. Election/Re-election of applicable Board positions:
 1. Walter Armstrong (Chicken Creek), Vice President
Laci Klinger motioned to re-elect Walter Armstrong as Board Vice President. Paul Laney seconded the motion, all aye. No members present to vote.
 2. Terry Noble (Lakewood/Lakewood North), Board Member
Laci Klinger motioned to re-elect Terry Noble as Board Member. Paul Laney seconded the motion, all aye. No members present to vote.
7. Opportunity for public comment; none.
8. Unforeseen Business (for discussion only); none.
9. Adjourn. Laci Klinger motioned to adjourn at 1:07 p.m. Walter Armstrong seconded the motion, all aye.