

## **ANNUAL MEETING OF THE MEMBERS**

Rural Water, Sewer, Gas and Solid Waste Management District #16  
Cherokee County, Oklahoma

### **Minutes**

Thursday, December 18, 2025 at 1:00 p.m.

The Directors of the Rural Water, Sewer, Gas and Solid Waste Management District # 16 held an annual meeting at 1:00 p.m., Thursday, December 18, 2025 at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK, 74451, (918) 458- 6141.

The minutes for said meeting are as follows:

1. Meeting called to order at 1:00 p.m. by Walter Armstrong.
2. Roll called and quorum declared present by Bill Wilcoxon. Present were Walter Armstrong, Paul Laney, Terry Noble and Bill Wilcoxon. Laci Klinger was not present. Also present were Daniel Napier and Charlene Ferris.
3. Discussion/Consideration/Action to approve the regular meeting schedule for 2026. Unless indicated or changed the regular meeting of the RWD#16 will occur on the third Thursday of the month at 11:30 a.m. as follows:
  - Thursday, January 15, 2026
  - Thursday, February 19, 2026
  - Thursday, March 19, 2026
  - Thursday, April 16, 2026
  - Thursday, May 21, 2026
  - Thursday, June 18, 2026
  - Thursday, July 16, 2026
  - Thursday, August 20, 2026
  - Thursday, September 17, 2026
  - Thursday, October 15, 2026
  - Thursday, November 19, 2026
  - Thursday, December 17, 2026Terry Noble motioned to approve the meeting schedule and time. Bill Wilcoxon seconded the motion, all aye.
4. Discussion/Consideration/Action to approve the Annual Meeting date and time of Thursday, December 17, 2026 at 1:00 p.m. Bill Wilcoxon motioned to approve the Annual Meeting date and time. Terry Noble seconded the motion, all aye.
5. Discussion/Consideration/Action to select and approve the meeting location for regular and annual meetings at Nancy's Homemade Pies, Park Hill, OK, at \$100 per meeting. All 12 dates have been tentatively held. Bill Wilcoxon motioned to hold all of the

regular meetings, plus, the annual meeting at Nancy's Homemade Pies. Paul Laney seconded the motion, all aye.

6. Discussion/Consideration/Action to approve Election/Re-Election of Board Members/Officers where applicable:

- a. Invitation of opposing Board candidates. None present.
- b. Election/Re-election of applicable Board positions:
  - 1. Paul Laney (Chicken Creek), Vice President

Bill Wilcoxon motioned to elect Paul Laney as Board Vice President. Terry Noble seconded the motion, all aye. No members present to vote.

7. Discussion/Consideration/Action requesting the Board to assign a Board Member to the Secretary/Treasurer position. Terry Noble motioned to appoint Laci Klinger as Secretary/Treasurer. Bill Wilcoxon seconded the motion, all aye.

8. Opportunity for public comment; none.

9. Unforeseen Business (for discussion only); none.

10. Adjourn. Paul Laney motioned to adjourn at 1:11 p.m. Bill Wilcoxon seconded the motion, all aye.