## NOTICE OF SPECIAL MEETING AND AGENDA FOR

## Rural Water, Sewer, Gas and Solid Waste Management District #16

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Directors of Rural Water, Sewer, Gas and Solid Waste Management District #16 will hold a Special Board Meeting on Friday, October 31 at 10:00 a.m. at the Chicken Creek Volunteer Fire Department, 34116 S 526 Road, Cookson, OK, 74427.

## The Agenda for said meeting is as follows:

- 1. Call to order. Walter Armstrong.
- 2. Roll call and declare quorum present. Bill Wilcoxen.
- 3. Opportunity for public comment.
- 4. Discussion/Consideration/Action concerning the October autopay double posting transaction by our Billing company, MuniBilling and their payment processing vendor, Heartland Merchant Services. Over 530 members on autopay, processed October 16, were debited twice by Heartland against their financial payment sources; their water accounts were only credited once. We have been actively working with MuniBilling to seek restitution to our members, but none have yet to receive reimbursement.
- 5. Unforeseen business (for discussion only).
- 6. Adjourn.

Name of person posting this notice: Charlene Ferris

Signature (Title) Office Manager & Human Resources

Posted the 29th day of October, 2025 at 1:00 p.m. at the Chicken Creek Volunteer Fire Department, 34116 S 526 Road, Cookson, OK, 74427, 918-457-0075.