

**NOTICE OF MEETING AND AGENDA FOR**  
**Rural Water, Sewer, Gas and Solid Waste Management District #16**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Directors of Rural Water, Sewer, Gas and Solid Waste Management District #16 will hold a meeting on Thursday, November 20, 2025 at 11:30 am at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK, 74451, (918) 458-6141.

The Agenda for said meeting is as follows:

1. Call to order. – Walter Armsrong.
2. Roll call and declare quorum present. – Bill Wilcoxon
3. Discussion/Consideration/Action of Minutes from the October 16 regular meeting.
4. Discussion/Consideration/Action of Minutes from the October 31 special meeting.
5. Opportunity for public comment.
6. Discussion/Consideration/Action on review of Financials as prepared by Jack Roy, Mike Green CPA firm.
7. Discussion/Consideration/Action on payment of Invoices as prepared by Jack Roye, Mike Green CPA firm.
8. Discussion/Consideration/Action on approval of 2026 Budget as prepared by Jack Roye, Mike Green CPA firm.
9. Discussion/Consideration/Action on employment, hiring, appointment, salary, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.
10. Discussion/Consideration/Action at the request of Board Secretary, Bill Wilcoxon, concerning a \$500 stipend for administrative staff; Charlene Ferris and Jamie Christie.
11. Discussion/Consideration/Action requesting approval of new step required by DEQ for set up of New Benefit Units with completion and submission of "Environmental Complaints and Local Services Division Onsite Sewage Treatment System Inspection Report" form.
12. Discussion/Consideration/Action concerning H.I.P, LLC, Barnacle Bills Marina by member, Ron Hollaway.
13. Discussion/Consideration/Action on review of November Manager's Report.
14. Discussion/Consideration/Action on review of November Administrative Report.
15. Discussion/Consideration/Action on review of November New Benefit Units, Transfers and Forfeitures.
16. Unforeseen business (for discussion only).
17. Adjourn.

Name of person posting this notice: Daniel Napier

---

Signature

(Title) Manager & COO

Posted the 18<sup>th</sup> day of November, 2025 at 1:30 pm at Nancy's Homemade Pies in Park Hill Oklahoma. Location address is 26380 S. Indian Road, Park Hill, OK, 74451, (918) 458-6141.